

Raymond PTO Meeting 11/14/23

Attendees: Laura Hutchins, Kelli Watson, Katie Moran, Cecily Blankenship, Jess Carmin, Sara Miller, Adrienne Greene, Erica Sypek

Welcome and Introduction

Treasurer's Report- Cecily/Jess

Current balance review

Book fair- need to correct the amount from last year's report. Book fair needs to reflect this is not the actual income. Number we collect and deposit in the bank is deducted from the scholastic amount.

November - der dutchman deposit is not reflective on this report

Eda's - \$200 check received 11/14. One check was already received. We need to confirm if we are due a second check.

Modification on mum amount- more deductions for prizes need to be made.

\$180 spirit wear deposited. Additional \$\$ is in paypal - total sales from fall fest were \$320

Conference meals- checks from food trucks- shown in the line for money we spent on meals from teachers. Line item for food trucks will be created to show money from dine to donate

Field Trips- totals are difference collected from school vs what we wrote the check for

Fourth grade field trip canceled (Will be rescheduled for the spring).

Did receive a check back for the trip, it has been voided.

\$800 zoo assembly

\$255 taxes were paid

\$156 will be added to the fall fest expense

Principal Update- Ms. Sypeck

Playground will be installed by the end of the month

Needs of building are increasing, Ms, Sypek working with the district to create a sensory room. The district is willing to fund part of the room. Request of PTO to possibly cover needs not covered by district

3rd grade doing a food drive- if canned food brought in, student can wear pjs

Zones of regulation- systematic program for regulating emotions. Lots of communication will be given with the parents.

Behavior structure plan- to learn how their behavior impacts others and reflects on how they can improve. Parent communication will come home in January. The school will watch Inside Out to start talking about their feelings and about regulating emotions. Parent communication will be shared with PTO in December.

### Old Business

Der Dutchman Fundraiser- profit \$2364.50. 600+ items sold. Top selling class was Ms. Hoffman's class. The class had a pizza lunch with the sheriff's department . (Pizza Hut gave a great deal for 7 pizzas). Top seller overall had a fire truck ride. Top selling students from each class get to do a race car toy experience in the gym. )Racing remote control car races in the gym set up by PTO.

Fall Fest- sweatshirts were sold at a discount at fall fest for \$20, a total of \$320 profit. Expenses between hot dogs, vendors, wipes, condiments, cookies- \$400. Leftover cookies and marshmallows- can be used for cake walk at supper with santa. People were asking for more sweatshirt sizes. Donation boxes are available for next year to put out to help with fall fest costs.

Bus Driver Appreciation- we are getting additional bags for Raymond bus drivers and they will be given 11/15. Gifts are bags with candy. Additional bags will be given to the transportation office.

Kindergarten Shirts- Missy distributed these in October. They were given a new design shirt. Expenses were \$205. 56 shirts given out. Suggestion of having a spirit wear shirt with that design for everyone to buy.

### New Business:

Spring Flowers- Laura- Fortmeyer available March 5-19th. Contract needs to be signed soon so they have booking space for our school. Profits - \$4.50 approximately per item, \$4,000 total earned historically. They will assist with prizes, promotional materials to help sales in school. Cecily signed up to run the event.

Super w/ Santa- Dec 8 from 5-7pm

After alot of disussion about cost of meals and amount of labor it takes to set up full dinners at this event, it is being switched to snacks with santa. Families mentioned that students barely eat the meal provided because they are busy

playing. It is hard to get volunteers to set up meal tables, organize the meal tickets at the door. We discussed having strictly pizza, food truck options, and having papers sent home for families to order the meals. Overall it was agreed to just have Snacks with Santa. Cookies and hot cocoa will be provided. Along with rice krispy treats that are allergy friendly.

Cake walk has been held in the library- moved to the cafeteria because it is easier for cleaning up. Cake Walk- Need volunteers with cakewalk for music, we need donations for cake walk (store bought and homemade allowed). Will send flyers home for donation requests.

Teachers need to put together basket ideas. Teachers need to pick a theme for baskets which help for snacks with santa. A signup goes out to help fill the basket. Suggestion of having a room mom take charge of baskets. A list of basket themes available for teachers. Ms. Sypek will coordinate the teachers theme baskets and have the themes by 11/17.

Volunteers needed for crafts, leo club to assist, publicize by donation, will ask teachers for help and try to let them leave after the first hour.

Adriene will ask Costco for cookie donations. Santa will need to have someone with him to help regulate the kids. Santa has been booked.

Laura does have white wicker furniture available for Santa to sit in. Kelley has backdrops and decorations for Santa pictures . A classroom will be designated for Santa pictures to help with set up. Candy canes will be ordered for Santa to give out.

Flyers sent home about the event to get craft tickets pre ordered, or they can be ordered that day. \$3 per ticket , our actual cost per craft is \$1.50, there will be 6-8 crafts available and a bag will be given to wrap the craft. The craft can be given as a gift. The flier is typically sent the Monday after Thanksgiving. We ask for donations the Friday before the event. Ask local businesses for donations. Raffle tickets sold \$10 for an arm length and a table of raffle items available. We draw the raffle that night and the winner takes it home the night of the event. Ex. Harry Potter books, lego sets. Suggestion for free experiences instead of donated items. Principal for the day, free art lesson, lunch with your teacher, home decor signs, moo moo car wash basket, Ribbon box , goodies galore, check with grocery store, costco etc. Principal will create 5-6 things for the raffle.

We make a decent amount of money to help pay for snacks with Santa from the raffle.

Decorating other than the santa area- after buses leave PTO sets up Christmas trees and decor. Tables will be set up for seating in the cafeteria. Trees go in front of the stage. Will need to purchase tablecloths and have poinsettias for table decor. We will pre-pull the decor for Christmas so volunteers can grab and set up easily.

Sign up geniuses will be created asking for volunteers to set specific jobs and times.

Suggestion of opening a google doc. To have people sign up for asking for donations

Read-a-thon Kick off Jan 8- Ask for the same percentage as last year to reduce credit card fees. We need a list from Sherri to upload each student and each gets a code to receive donations. Approximately \$5000 has been raised for the school through this event. Every teacher needs their own login as well. Someone needs to monitor the readathon site for appropriate responses. Sara will send an email requesting a lead for the read a thon. Suggestion for reading time during the school day. Read a loud suggestion to help gain students' minutes. Kindergarten teachers have helped their students log their minutes in the past. We try to reward top reading class by giving teachers scholastic dollars for book fairs.

Raymond has been given a full time resource officer. DOGS program is sparsely volunteer supported. (Dads in school program). Dad's that are interested in this program can still reach out to come in and help.

PDF current newsletter- possible switch to a different format on website to help accessibility and ease of reading. Question of open read to see who is reading the communications. Edgewood uses this program. Ms. Sypek will look into this to have more families access school information.

Movie Night- 01/26 @ 6 pm Jess/Dawnyale/Missy

Other Topics

Upcoming Important Dates

12/08/23 - Super with Santa 5-7

01/26/23- Movie night @ 6 pm

Next Meeting: January 9th @ 6:30 pm

Meeting Adjourned by Jess Carmin Seconded by Sara Miller